



## City of McLendon-Chisholm OSSF Permit Application/File Checklist

**Address:** \_\_\_\_\_

**Date Received:** \_\_\_\_\_

### **OSSF SFR Permit Fee: \$500**

- |  |   |
|--|---|
| <input type="checkbox"/> Completed Application Form                                | <input type="checkbox"/> Site Evaluation Report                       |
| <input type="checkbox"/> Technical Information Sheet                               | <input type="checkbox"/> Site Diagram                                 |
| <input type="checkbox"/> McLendon-Chisholm Affidavit<br>Filed with Rockwall County | <input type="checkbox"/> Pump/Alarm Diagram<br>gallons clearly marked |
| <input type="checkbox"/> System Design   | <input type="checkbox"/> Installer Registration                       |
| <input type="checkbox"/> Spray Irrigation Design                                   | <input type="checkbox"/> Maintenance Agreement                        |

### **Builders/Owner please note the following:**

- **Affidavit** – to be completed by owner of property at time of filing. After sale or transfer of property a Transfer of ownership is to be submitted to the City with new owner(s) name.
  - **Maintenance Contract** – to be submitted at time of application in order to construct the OSSF. An updated initial contract is to also be submitted to reflect date of sale by the builder for a new single family dwelling or date of notice of approval for an existing single family dwelling with new owner(s) name.
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